

PRE-ENROLLMENT FORM

SPANISH LITERATURE PROGRAM FOR HIGH SCHOOL STUDENTS
SUMMER 2010

PERSONAL INFORMATION

Name (as it appears on your passport)

Last Name	Middle Name	First Name

Gender:

- Male
 Female

Date of birth

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Student's Nationality (as indicated in passport): _____

Passport number: _____

Expiration date: _____

Home address*:

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City:	State:	Zip Code:	Country:

Home phone:	E-mail:

Emergencies:

Full name to notify in case of emergency: _____

Relationship: _____

Address of emergency contact:

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City:	State:	Zip Code:	Country:

Home phone:	E-mail:

Work phone:	E-mail:

Cell phone:

Other phone:

*The Certificate of Completion will be sent to this address.

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EDUCATIONAL INFORMATION

High school grade level: _____

School name: _____

School district: _____

School address:

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City:	State:	Zip Code:	Country:

Spanish Language and/or Literature Courses you have taken:

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When do you expect to take the *AP Spanish Literature Exam*:

<input type="checkbox"/> May 2011	<input type="checkbox"/> May 2012	<input type="checkbox"/> May 2013	<input type="checkbox"/> Other
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Have you traveled abroad before? If yes, please specify: _____

Have you ever been to Spain? If yes, please specify: _____

I AM APPLYING FOR:

The session July 2010, INTERNATIONAL HOUSE MADRID, Spanish Literature

Lodging Options:

In a Spanish Family Home	In a Student Residence
<input type="checkbox"/> Single Room	<input type="checkbox"/> Single Room
<input type="checkbox"/> Double Room	<input type="checkbox"/> Double Room

Please note that specific housing requests cannot be guaranteed and that single rooms are not available in all the schools and generally reserved for those with special needs.

Do you have a special diet (e.g. allergies to certain foods or vegetarian)?

Yes

No

If yes, please specify: _____

Are you allergic to house pets?

Yes

No

If yes, please specify: _____

Do you have any other allergies or chronic ailments that the host organization should be aware of?

Yes

No

If yes, please specify: _____

Are you taking medication for any physical or mental conditions?

Yes

No

If yes, please specify: _____

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Do you have any special needs that would make it difficult for you to walk long distances or to climb stairs?

Yes

No

If yes, please specify: _____

Roommate preference (if attending with a group). Name: _____

Do you consider yourself a quiet person?

Yes

No

Are there any hobbies or interests that you would like to pursue while in Spain? If so, please specify:

HOW DID YOU HEAR ABOUT THIS PROGRAM?

Education Office (Embassy of Spain)

Leaflet about the program

A teacher

The Web

A friend

Other. Specify: _____

IMPORTANT DATES:

January – April, 2010:

1. Students should enroll online (<http://ap-spanish.eduespa.org>) and send the Payment Sheet and a non-refundable deposit by fax or mail **before March 20, 2010**.
2. Student's enrollment will be confirmed **prior to April 15, 2010**. At that time, they will also receive instructions on how to submit payment for the total cost.
3. Students must send the final Enrollment Form with full payment of total cost **prior to April 23, 2010**. Students will not be considered officially enrolled until full payment has been confirmed.

May 2010

1. Students will receive information from the family with which they will stay as well as detailed information from the school two weeks before the beginning of their course.
2. Flight information should be provided on the final Enrollment Form (which must be submitted **prior to April 23, 2010**) so that he or she can be met at the airport. The deadline for sending student flight information is **May 15, 2010**.

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AGREEMENT AND RELEASE CONDITIONS

1. Please, check that...

- You have read the payment schedule and refund policy posted on the program Web site
- You have read the conditions of the housing policy
- You have the appropriate VISA if you are not a U.S. or Canadian citizen
- You have included accurate information about any medical conditions or needs
- You have included accurate information for an emergency contact person

2. You understand that ...

- This agreement is a legally binding contract and you (or your legal guardian if you are a minor) have read and accepted the terms and conditions set forth in the *Spanish Literature Courses for High School Students* program information brochure and on the Web page which are included in this agreement.
- This agreement can only be modified in writing by Eduespaña or the Education Office.
- This agreement will take effect when your application is accepted by Eduespaña and will be governed by Spanish law.
- If you leave the program once you are in Spain, there will be no refund (program cost nor lodging fee).
- You need to have or obtain a passport and any other required travel documents. This is your (or your legal guardian's) sole responsibility. If you are not a citizen of the United States or Canada, it is your (or your legal guardian's) responsibility to obtain all visas and documents that may be required in order for you to enter Spain and participate in the program. You understand that an inability for you to obtain a visa or other necessary documents does not constitute grounds for withdrawal from the program with a refund.
- You are responsible for exercising caution and common sense at all times in order to avoid damages and injuries. The school cannot provide supervision during periods of independent activity.
- The school provides insurance coverage while in the program, including limited health, accident and accidental death. You acknowledge that it is your (or your legal guardian's) responsibility to understand the limitations of this coverage and you agree that the school is not responsible for any uninsured losses.
- The future program and school publicity material may include statements and photographs of the participant. You have given your consent for your statements and photographs to be used in the future.

2. You agree that ...

- The school reserves the right to make changes, cancellations or substitutions in case of emergency or changed conditions, or if it deems such changes to be in the interest of the group.
- You will comply with the school rules and instructions. Failure to do so may be grounds for returning to U.S. or Canada at your (or your legal guardian's) expense with no refund. You understand that your participation will be terminated if you are expelled from the school or disciplined by civil authorities. Also, termination may occur at the school's discretion if it is determined that your conduct is incompatible with the interest, harmony or welfare of the rest of the students. You (and your legal guardian) agree to indemnify the school if you do anything that causes the school to sustain financial loss or liability.
- If you become ill or incapacitated, the school may take such actions as it considers necessary under the circumstances, including securing medical treatment for you and transporting you to the United States or Canada. You release Eduespaña, the school and the Education Office from any liability relating to this medical care. You also authorize Eduespaña and the school to take whatever action it deems to be necessary and in your best interest (including transportation out of Spain back to the United States or Canada at your own or your legal guardian's expense) in the event of political unrest or any other unforeseen condition. If the school incurs any expenses on your behalf that is not covered by insurance you (and your legal guardian) agree to repay this expense immediately upon your return.

3. You unconditionally release ...

The Embassy of Spain's Education Office, Eduespaña and the school from any claims for damage, injury, loss or expense of any nature resulting from events beyond their control, including without limitation acts of God, war, strikes, crime, terrorism, sickness or quarantine, government restrictions or regulations. This release applies to any losses arising from the use or any act of omission by any host family, bus or car rental agency, steamship, airline, railroad, taxi or tour service, hotel service, hotel restaurant, school, university or other firm, agency, company or individual, unless the loss is caused by the gross negligence of the school.

4. You accept ...

- To keep the schedule set by the school and to attend all your daily classes and all programmed activities
- To keep the schedule set by the school with the families when going out at night, for meals, etc.
- To take proper care of your school and home environments
- Not to consume alcohol under any circumstance

Please, check to indicate your agreement:

I HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS ABOVE:

YES; SIGNATURE: